

INSTRUCTION MANUAL FOR ACCESSING B.TECH. ADMISSION APPLICATION PORTAL

1. Logon to IPE Admission Application Portal using the following link

https://erp.iipe.ac.in/IPEApp/index?admiss_ch=01

The screenshot shows a web browser window with the URL <https://erp.iipe.ac.in/IPEApp/index>. The page header features the logo of the Indian Institute of Petroleum & Energy (IPE) and the text "Indian Institute of Petroleum & Energy Enterprise Resource Planning". Below the header, the page title is "Admission to B.Tech through JEE(Advanced)". A red message states: "Please use updated Mozilla Firefox/Google Chrome browser to fill the application form." The login form contains two input fields: "Email" and "Password", followed by a green "Login" button. Below the form are two links: "REGISTER (for new user sign up)" and "Forgot Password". A red message below the form reads: "Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate; Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates." Below this message are two links: "Instructions Manual" and "Information Brochure". A large box contains the following text: "INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM", "STEP-I : Fill in the ONLINE application form", "Register with Your Email Id and Login. FILL in the appropriate data. Please note that you have to upload your testimonials wherever it is required to validate your information along with your digital photograph and signature.", and "STEP-II : Make PAYMENT and SUBMIT Application". The Windows taskbar at the bottom shows the time as 14:34 on 18-06-2023.

2. REGISTRATION

If you are a first time user click on “REGISTER”

Welcome to ERP

https://erp.iipe.ac.in/IIPEApp/index

Getting Started YouTube Maps

Indian Institute of Petroleum & Energy
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Please use updated Mozilla Firefox/Google Chrome browser to fill the application form.

Email
Password

Login

REGISTER (for new user sign up) [Forgot Password](#)

Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate; Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates.

[Instructions Manual](#) [Information Brochure](#)

INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM

STEP-I : Fill in the ONLINE application form

Register with Your Email Id and Login. FILL in the appropriate data. Please note that you have to upload your testimonials wherever it is required to validate your information along with your digital photograph and signature.

STEP-II : Make PAYMENT and SUBMIT Application

14:34
18-06-2023

2.1. Fill the registration form with required details and click on “Register”.

- Email : Working Email ID – to receive updates from IIPE about your application- It cannot be changed later.
- Date of Birth : As per your JEE (Advanced) 2024 Admit Card – cannot be changed later
- Password : Choose your password – min 8 characters
- Confirm Password : Retype the chosen password
- JEE Advanced Registration Number : JEE (Advanced) 2024 Registration Number which starts with ‘M’
- JEE Advanced Roll Number : 9-digit JEE (Advanced) 2024 roll number

Welcome to ERP

https://erp.iipe.ac.in/IIPEApp/register

Indian Institute of Petroleum & Energy
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

REGISTER

Your Email: erp1@iipe.ac.in

Date of Birth (As in JEE ADV): 27-10-2005

Password (Minimum 8 characters):

Confirm Password:

JEE ADV registration number: W52521105516

JEE ADV roll number: 7042086

Enter security code: 7383y

Register

14:57
18-06-2023


2.2. Upon successful registration you will get the following screen

The screenshot shows a web browser window with the URL <https://erp.iipe.ac.in/IIPEApp/index>. The page header features the logo of the Indian Institute of Petroleum & Energy and the text "Indian Institute of Petroleum & Energy Enterprise Resource Planning". Below the header, a grey bar contains the text "Admission to B.Tech through JEE(Advanced)". A red message states: "Please use updated Mozilla Firefox/Google Chrome browser to fill the application form." The main content area displays a registration success message: "Registered Successfully." followed by input fields for "Email" and "Password", and a "Login" button. Below these fields are links for "REGISTER (for new user sign up)" and "Forgot Password". A red notice below reads: "Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate; Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates." Below this notice are links for "Instructions Manual" and "Information Brochure". A large box contains the heading "INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM" and two steps: "STEP-I : Fill in the ONLINE application form" and "STEP-II : Make PAYMENT and SUBMIT Application". The Windows taskbar at the bottom shows the date and time as 15:02 on 18-06-2023.

Welcome to ERP

← → ↻ 🔒 <https://erp.iipe.ac.in/IIPEApp/index> ☆ 📄 ☰

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 **Indian Institute of Petroleum & Energy**
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Please use updated Mozilla Firefox/Google Chrome browser to fill the application form.

Registered Successfully.
Email
Password

[REGISTER](#) (for new user sign up) [Forgot Password](#)

Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate; Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates.

[Instructions Manual](#) [Information Brochure](#)

INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM

STEP-I : Fill in the ONLINE application form
Register with Your Email Id and Login. FILL in the appropriate data. Please note that you have to upload your testimonials wherever it is required to validate your information along with your digital photograph and signature.

STEP-II : Make PAYMENT and SUBMIT Application

Windows taskbar: 15:02 18-06-2023

3. ACCEES TO APPLICATION

3.1. Logon to the Application portal using your registered Email ID and password

The screenshot shows a web browser window displaying the Indian Institute of Petroleum & Energy (IIPET) Enterprise Resource Planning (ERP) portal. The browser's address bar shows the URL <https://erp.iipe.ac.in/IIPEApp/index>. The page header features the IIPET logo and the text "Indian Institute of Petroleum & Energy Enterprise Resource Planning". Below the header, a grey banner reads "Admission to B.Tech through JEE(Advanced)". A red message states: "Please use updated Mozilla Firefox/Google Chrome browser to fill the application form." The main content area shows a registration confirmation box with the text "Registered Successfully." and the email address "erp6@iipe.ac.in". A "Login" button is visible, along with links for "REGISTER (for new user sign up)" and "Forgot Password". Below this, a red message states: "Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate; Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates." Two blue links, "Instructions Manual" and "Information Brochure", are provided. A large box contains the heading "INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM" and the text: "STEP-I : Fill in the ONLINE application form Register with Your Email Id and Login. FILL in the appropriate data. Please note that you have to upload your testimonials wherever it is required to validate your information along with your digital photograph and signature." Below this, the text "STEP-II : Make PAYMENT and SUBMIT Application" is partially visible. The Windows taskbar at the bottom shows the system tray with the date "18-06-2023" and time "15:05".

Then, you will be directed to Admission Application Form as shown in the next page.

3.2. Fill the Details

Welcome to ERP

https://erp.iipe.ac.in/IIPEApp/secured/profile

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Indian Institute of Petroleum & Energy
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Your Details Photo and Signature upload Payment Print Application Application Status Log out

Section 1: Your Details

Admission Related Information

Choice of Specialization(s) : 1. Select
: 2. Select
: 3. Select

Personal Information

Name of applicant(in full) : SOMESH
Email : erp6@iipe.ac.in
Date of Birth : 27-10-2005
Mobile No.(10 digit) :
Gender : Select

Hostel facility Required? : No
Nationality : Select
Are you a person with disability : No
Category : General

Address for Communication **Permanent Address (Same As Communication Address)**

Address :
City :
State :
Pin Code :

Address :
City :
State :
Pin Code :

Windows taskbar: 15:07 18-06-2023

Note: The fields namely “Name of applicant (in full)”, “Category” and “Are you a person with disability” will be populated automatically as per your JEE (Advanced) 2024 Admit card data, and these are not changeable.

Fill the remaining details of the form as shown in the next page and click on “Save & Continue”

Welcome to ERP

https://erp.iipe.ac.in/IIPEApp/secured/profile

Getting Started YouTube Maps

Category : General

Mobile No.(10 digit) : 9951094578

Gender : Male

Address for Communication

Address : I IPE
I IPE
I IPE

City : Visakhapatnam

State : Andhra Pradesh

Pin Code : 530003

Permanent Address (Same As Communication Address)

Address : I IPE
I IPE
I IPE

City : Visakhapatnam

State : Andhra Pradesh

Pin Code : 530003

Academic Qualification

(Marks should be given either in percentage or in CGPA AS STATED IN THE DEGREE CERTIFICATE. If a candidate has obtained a CGPA of 6.5 out of 10, then CGPA Obtained field should be 6.5 and Maximum CGPA should be 10. In this instance, the candidate should leave Marks Obtained(%) column vacant. On the other hand if a candidate has obtained 85 percentage, then the Marks Obtained(%) column should be 85, while the columns CGPA Obtained and Maximum CGPA should be left vacant)

No	Standard	Name of degree/Exam	University/ Board/Council	Year of completion	Marks Obtained(%)	Branch/Specialisation/ Subjects
1	CLASS 10	SSC	SSC	2020	90	GEN
2	HIGHER SECONDAR	INTERMEDIATE	BIE	2022	98 <input type="checkbox"/> in top 20 percentile	MPC

All India Examination details

"I hereby declare that all the particulars furnished are correct. I understand that my association direct or indirect with any unlawful organization is forbidden. I am aware that any incorrect information may lead to cancellation of my admission/selection. If selected for admission, I promise to abide by the rules and regulations of the Institute"

[Save & Continue](#)

On clicking "Save & Continue" button you are required to upload necessary documents as shown in the next page



Indian Institute of Petroleum & Energy

Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

[Your Details](#) [Photo and Signature upload](#) [Payment](#) [Print Application](#) [Application Status](#) [Log out](#)

Admission Related Information

Choice of Specialization(s) : 1. Petroleum Engineering (UG)
: 2. Chemical Engineering (UG)
: 3. Mechanical Engineering (UG)

Personal Information

Name of applicant(in full) : SOMESH
Email : erp6@iipe.ac.in
Date of Birth : 27-10-2005 **Upload DOB**
Mobile No.(10 digit) : 99769 4878
Gender : Male

Hostel facility Required? : No
Nationality : INDIAN
Are you a person with disability : No
Category : General

Address for Communication

Address : I I P E
: I I P E
: I I P E
City : VISAKHAPATNAM
State : ANDHRA PRADESH
Pin Code : 530003

Permanent Address (Same As Communication Address)

Address : I I P E
: I I P E
: I I P E
City : VISAKHAPATNAM
State : ANDHRA PRADESH
Pin Code : 530003

Academic Qualification

(Marks should be given either in percentage or in CGPA AS STATED IN THE DEGREE CERTIFICATE. If a candidate has obtained a CGPA of 6.5 out of 10, then CGPA Obtained field should be 6.5 and Maximum CGPA should be 10. In this instance, the candidate should leave Marks Obtained(%) column vacant. On the other hand if a candidate has obtained 85 percentage, then the Marks Obtained(%) column should be 85, while the columns CGPA Obtained and Maximum CGPA should be left vacant)

No	Standard	Name of degree/Exam	University/ Board/Council	Year of completion	Marks Obtained(%)	Branch/Specialisation/ Subjects	Mark sheet
1	CLASS 10	SSC	SSC	2020	90	GEN	Upload
2	HIGHER SECONDAR	INTERMEDIATE	BIE	2022	98 <input type="checkbox"/> In top 20 percentile	MPC	Upload

All India Examination details

"I hereby declare that all the particulars furnished are correct. I understand that my association direct or indirect with any unlawful organization is forbidden. I am aware that any incorrect information may lead to cancellation of my admission/selection. If selected for admission, I promise to abide by the rules and regulations of the Institute"

[Save & Continue](#)

Then you need to upload scanned copies of the documents in PDF format (less than 300 KB each) at the sections marked in the above screenshot

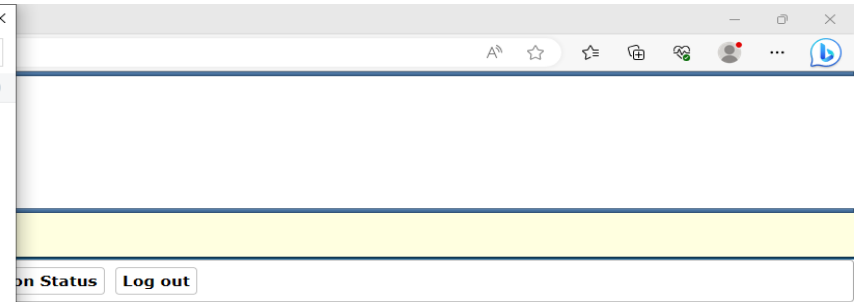
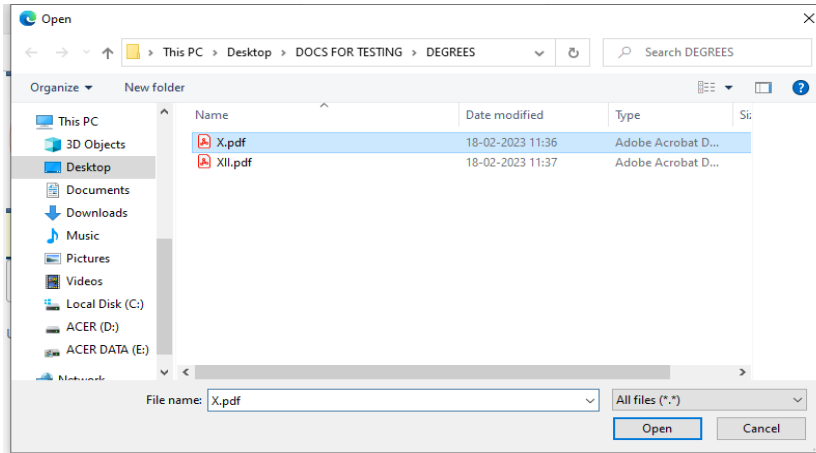
- i. Date of Birth Certificate**
- ii. PWD certificate – if applicable**
- iii. Category Certificate – applicable**
- iv. CLASS 10 Certificate**
- v. HIGHER SECONDARY (+2) Certificate**

3.3. **UPLOAD NECESSARY DOCUMENTS**


Click on Upload link and upload the necessary certificates

The screenshot shows a web browser window with two tabs titled "Welcome to ERP". The address bar displays the URL: https://erp.iipe.ac.in/IIPEApp/secured/TPFile?rollno=2023101810010&file_for=PROF1. The page header features the Indian Institute of Petroleum & Energy logo and the text "Indian Institute of Petroleum & Energy Enterprise Resource Planning". Below the header, a yellow banner reads "Admission to B.Tech through JEE(Advanced)". A navigation menu contains buttons for "Your Details", "Photo and Signature upload", "Payment", "Print Application", "Application Status", and "Log out". The main content area shows a file upload instruction: "Upload a PDF File size not greater than 300kb" followed by a "Choose File" button, the text "No file chosen", and an "upload" button. The Windows taskbar at the bottom shows the time as 15:40 on 18-06-2023.

Click on “Choose File”, browse the required documents, select the required document and click on Open, then click on Upload as shown in the next page.



Welcome to ERP x Welcome to ERP x +
 https://erp.iipe.ac.in/IIPEApp/secured/profile



Indian Institute of Petroleum & Energy

Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

[Your Details](#) |
 [Photo and Signature upload](#) |
 [Payment](#) |
 [Print Application](#) |
 [Application Status](#) |
 [Log out](#)

File uploaded successfully.

Admission Related Information

Choice of Specialization(s) :

1. Petroleum Engineering (UG) ▼
2. Chemical Engineering (UG) ▼
3. Mechanical Engineering (UG) ▼

Personal Information

Name of applicant(in full) : SOMESH Email : erp6@iipe.ac.in Date of Birth : 27-10-2005 Mobile No.(10 digit) : 9951094578 Gender : Male ▼	Hostel facility Required? : No ▼ Nationality : INDIAN ▼ Are you a person with disability : No Category : General
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<div style="background-color: #f2f2f2; padding: 5px; text-align: center;">Address for Communication</div> Address : IIPE : IIPE : IIPE City : VISAKHAPATNAM State : ANDHRA PRADESH Pin Code : 530003	<div style="background-color: #f2f2f2; padding: 5px; text-align: center;">Permanent Address (Same As Communication Address <input checked="" type="checkbox"/>)</div> Address : IIPE : IIPE : IIPE City : VISAKHAPATNAM State : ANDHRA PRADESH Pin Code : 530003
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Academic Qualification

(Marks should be given either in percentage or in CGPA AS STATED IN THE DEGREE CERTIFICATE. If a candidate has obtained a CGPA of 6.5 out of 10, then CGPA Obtained field should be 6.5 and Maximum CGPA should be 10. In this instance, the candidate should have Marks Obtained/60 column as 65 and if candidate has obtained 65 percentage, then the Marks Obtained/60 column should be 65 while the column CGPA Obtained and Maximum CGPA should be 6.5)

Upon successful upload, you can verify the uploaded file by clicking on “Download” link.

After upload necessary documents, then go to “Photo and Signature Upload” section.



[Your Details](#) |
 [Photo and Signature upload](#) |
 [Payment](#) |
 [Print Application](#) |
 [Application Status](#) |
 [Log out](#)

4. Upload Photo and Signature

The screenshot shows a web browser window with two tabs titled 'Welcome to ERP'. The address bar displays the URL: <https://erp.iipe.ac.in/IIPApp/secured/photonsign>. The page header features the IIP logo and the text 'Indian Institute of Petroleum & Energy' and 'Enterprise Resource Planning'. Below the header, a yellow banner reads 'Admission to B.Tech through JEE(Advanced)'. A navigation menu includes buttons for 'Your Details', 'Photo and Signature upload', 'Payment', 'Print Application', 'Application Status', and 'Log out'. The main content area is titled 'Photo & Signature Upload' and contains two rows: 'Upload Your Photo' and 'Upload Your Signature', each with an 'Upload' button. The Windows taskbar at the bottom shows the time as 15:54 on 18-06-2023.


Here you need upload

- i. scanned copy/softcopy of your recent passport size photograph in JPEG format (less than 300 KB)*
- ii. scanned copy of your signature – in horizontal position – JPEG format (less than 300 KB)*

Then click on “Save & Continue” button as shown in below.

Welcome to ERP x Welcome to ERP x google photos .JPOEG - Bing im x Google Photos x google-foto-bjpg.jpg (1070x1070 x +

https://erp.iipe.ac.in/IIPEApp/secured/photonsign



Indian Institute of Petroleum & Energy

Enterprise Resource Planning


Admission to B.Tech through JEE(Advanced)

Your Details Photo and Signature upload Payment Print Application Application Status Log out


Photo & Signature Upload

Change Photo : Upload

Change Signature : Upload




Save & Continue



Windows taskbar: Search, File Explorer, Edge, Firefox, Word, Teams, OneDrive, System tray: Volume, Network, ENG, 16:03, 18-06-2023

Then go to Payment Section;




Your Details Photo and Signature upload **Payment** Print Application Application Status Log out

Photo & Signature Upload

Successfully saved. Please go to PAYMENT section.

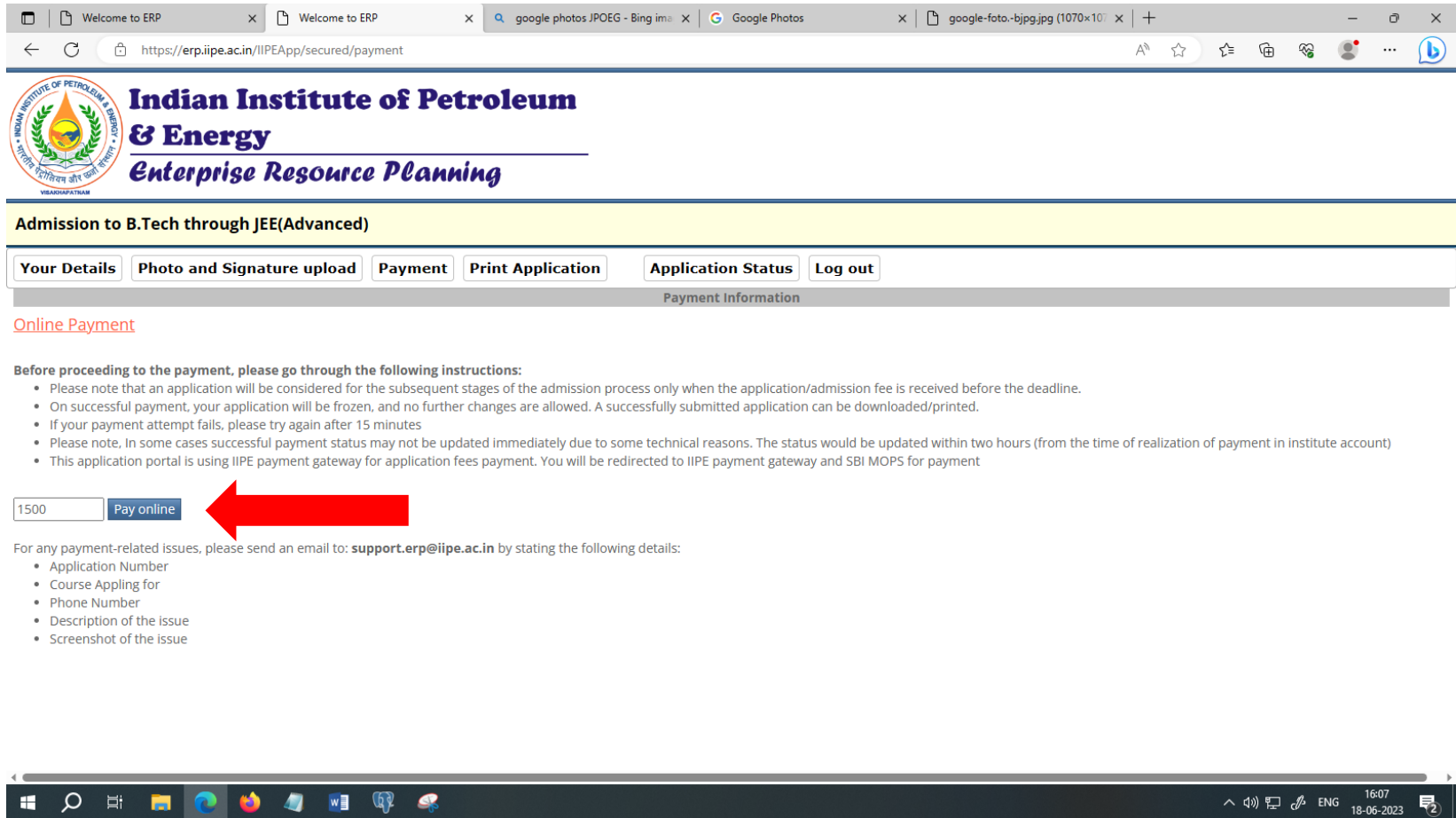
Change Photo : Upload

Change Signature : Upload




Save & Continue

5. PAYMENT



Welcome to ERP x Welcome to ERP x google photos JPOEG - Bing ima x Google Photos x google-foto.-bjpg.jpg (1070x1070) x +

https://erp.iipe.ac.in/IIPEApp/secured/payment

 **Indian Institute of Petroleum & Energy**
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Your Details Photo and Signature upload **Payment** Print Application Application Status Log out

Payment Information

[Online Payment](#)

Before proceeding to the payment, please go through the following instructions:

- Please note that an application will be considered for the subsequent stages of the admission process only when the application/admission fee is received before the deadline.
- On successful payment, your application will be frozen, and no further changes are allowed. A successfully submitted application can be downloaded/printed.
- If your payment attempt fails, please try again after 15 minutes
- Please note, In some cases successful payment status may not be updated immediately due to some technical reasons. The status would be updated within two hours (from the time of realization of payment in institute account)
- This application portal is using IIPE payment gateway for application fees payment. You will be redirected to IIPE payment gateway and SBI MOPS for payment

1500 **Pay online**

For any payment-related issues, please send an email to: support.erp@iipe.ac.in by stating the following details:

- Application Number
- Course Applying for
- Phone Number
- Description of the issue
- Screenshot of the issue

Windows taskbar: 16:07 18-06-2023

Here, portal shows you the fee as per category (please refer Admission Brochure for more details)

Read the Payment Instructions carefully and click on “Pay online” button.

You will be redirected to IIPE payment page as shown below.

The screenshot displays the IIPE Payment Gateway interface. At the top, there is a header with the IIPE logo and name in English and Hindi, along with an 'ENTRUST VERIFIED' badge. The main content area is titled 'IIPE Payment Gateway' and contains a table of payment details. Below the table, there are two buttons: 'Proceed' and 'Cancel Payment'.

Payment Details	
IIPE Reference No	IPAPPFEE-2023101810010-2023-101
Type	IIPE Application Fees
Initiated By	SOMESH (2023101810010)
Amount	1500.0
Currency	INR
Other Details	
email	erp6@iipe.ac.in

[Proceed](#) [Cancel Payment](#)

Then click on “Proceed” if you wish to pay the required fee.

Here you will be redirected to State Bank of India Payment Gateway (SBI MOPS).

You can choose either of the following payment options:

- i. SBI Net Banking**
- ii. Credit Card**
- iii. UPI**
- iv. Other Net Banking**

Welcome to SBIlePay Lite
(formerly SBMOPS)

Please select appropriate card type to avoid failures
(Credit Card / Debit Card)

As per instructions from CBDT, we are migrating ₹

Net Banking

- SBI Net Banking**
Bank Charges(₹): 0.0
- Other Bank Net Banking**
Bank Charges(₹): 15.0

Card Payments

- Credit Cards**
Bank Charges(₹): 31.95

Other Payment Modes

- UPI**
Bank Charges(₹): 0.0
- SBI Branch Cash and Cheque**
Bank Charges(₹): 59.0

Cancel

© Copyright State Bank of India (APM Id: Serv_Tran_563)

Privacy Statement | Disclosure | Terms of Service (Terms & Conditions)

16:15
18-06-2023

For any payment-related issues, please send an email to: support.erp@iipe.ac.in by stating the following details:

- i. Application Number**
- ii. Course Applying for**
- iii. Phone Number**
- iv. Description of the issue**
- v. Screenshot of the issue**

6. **Upon successful payment, your filled-in application will be submitted automatically.**
Your application status can be checked as follows.
Click on “Application Status” Tab

Before Submission:

Admission to B.Tech through JEE(Advanced)


Your Details	Photo and Signature upload	Payment	Print Application	Application Status	Log out
Application Number		2023101810010			
Name		SOMESH			
Application Status		Not Submitted.			

You can download your application if you have done your payment successfully as shown below.

After Submission:

Welcome to ERP

https://erp.iipe.ac.in/IIPEApp/secured/status

 **Indian Institute of Petroleum & Energy**
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Your Details	Photo and Signature upload	Payment	Print Application	Application Status	Log out
Application Number		2023101810010			
Name		SOMESH			
Application Status		Submitted			
Download Application		PRINT			

Click here to download your application