

INSTRUCTION MANUAL FOR ACCESSING B.TECH. ADMISSION APPLICATION PORTAL

1. Logon to IPE Admission Application Portal using the following link

https://erp.iipe.ac.in/IPEApp/index?admiss_ch=01

The screenshot shows a web browser window with the address bar displaying <https://erp.iipe.ac.in/IPEApp/index>. The page header features the Indian Institute of Petroleum & Energy logo and the text "Enterprise Resource Planning". Below the header, a grey banner reads "Admission to B.Tech through JEE(Advanced)". A red message states: "Please use updated Mozilla Firefox/Google Chrome browser to fill the application form." The login section contains two input fields for "Email" and "Password", a green "Login" button, a blue "REGISTER (for new user sign up)" link, and a blue "Forgot Password" link. Below the login section, a red message states: "Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate; Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates." Two blue links, "Instructions Manual" and "Information Brochure", are provided. A large box contains the heading "INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM" and two steps: "STEP-I : Fill in the ONLINE application form" and "STEP-II : Make PAYMENT and SUBMIT Application". The footer of the page shows the Windows taskbar with the time 14:34 and date 18-06-2023.

Welcome to ERP

https://erp.iipe.ac.in/IPEApp/index

Getting Started YouTube Maps

Indian Institute of Petroleum & Energy
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Please use updated Mozilla Firefox/Google Chrome browser to fill the application form.

Email

Password

Login

[REGISTER](#) (for new user sign up) [Forgot Password](#)

Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate; Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates.

[Instructions Manual](#) [Information Brochure](#)

INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM

STEP-I : Fill in the ONLINE application form

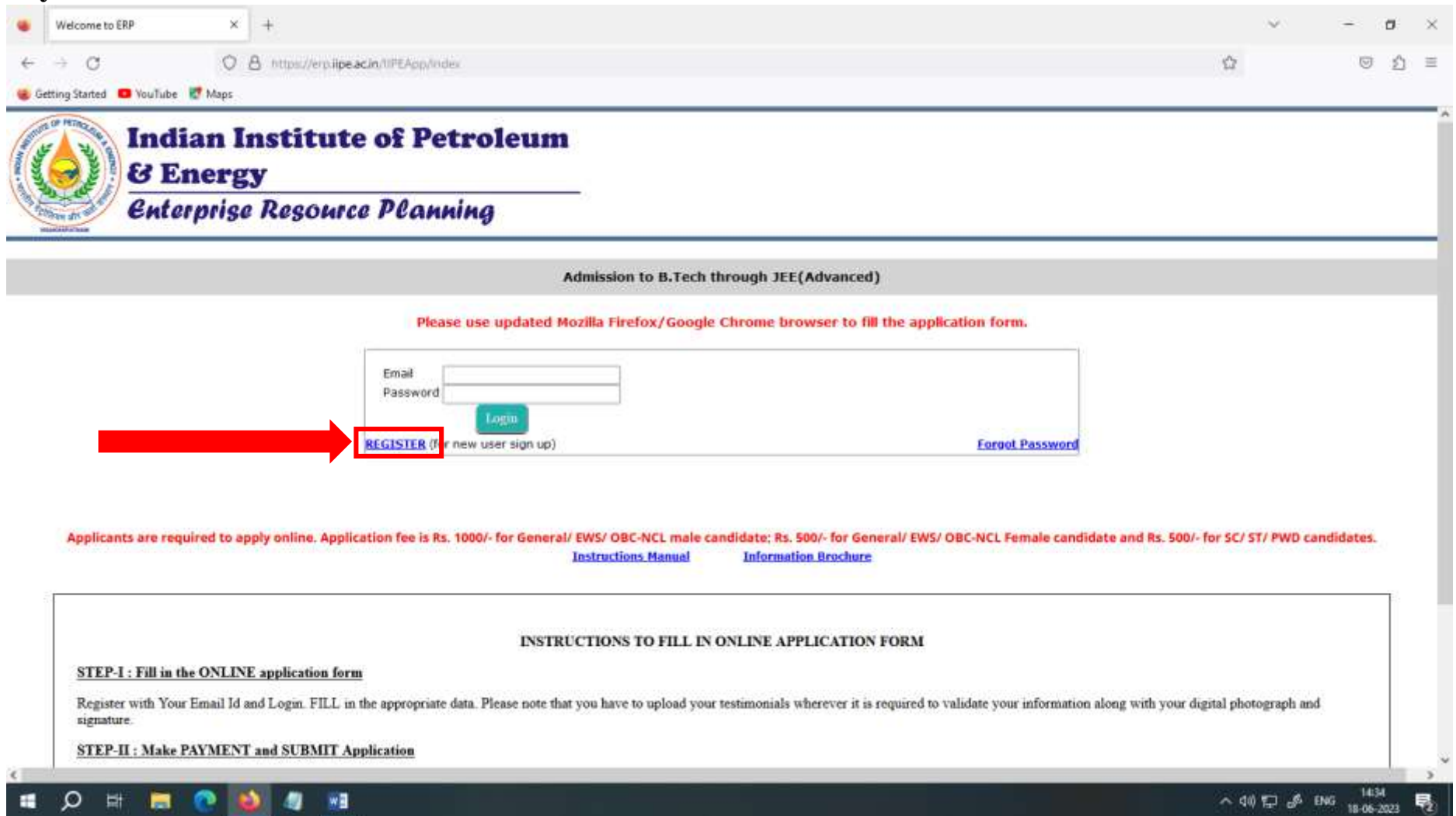
Register with Your Email Id and Login. FILL in the appropriate data. Please note that you have to upload your testimonials wherever it is required to validate your information along with your digital photograph and signature.

STEP-II : Make PAYMENT and SUBMIT Application

14:34
18-06-2023

2. REGISTRATION

If you are a first time user click on “REGISTER”



Welcome to ERP

https://erp.iipe.ac.in/IIPEApp/Index

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Please use updated Mozilla Firefox/Google Chrome browser to fill the application form.

Email
Password

Login

REGISTER (for new user sign up) [Forgot Password](#)

Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate; Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates.

[Instructions Manual](#) [Information Brochure](#)

INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM

STEP-I : Fill in the ONLINE application form

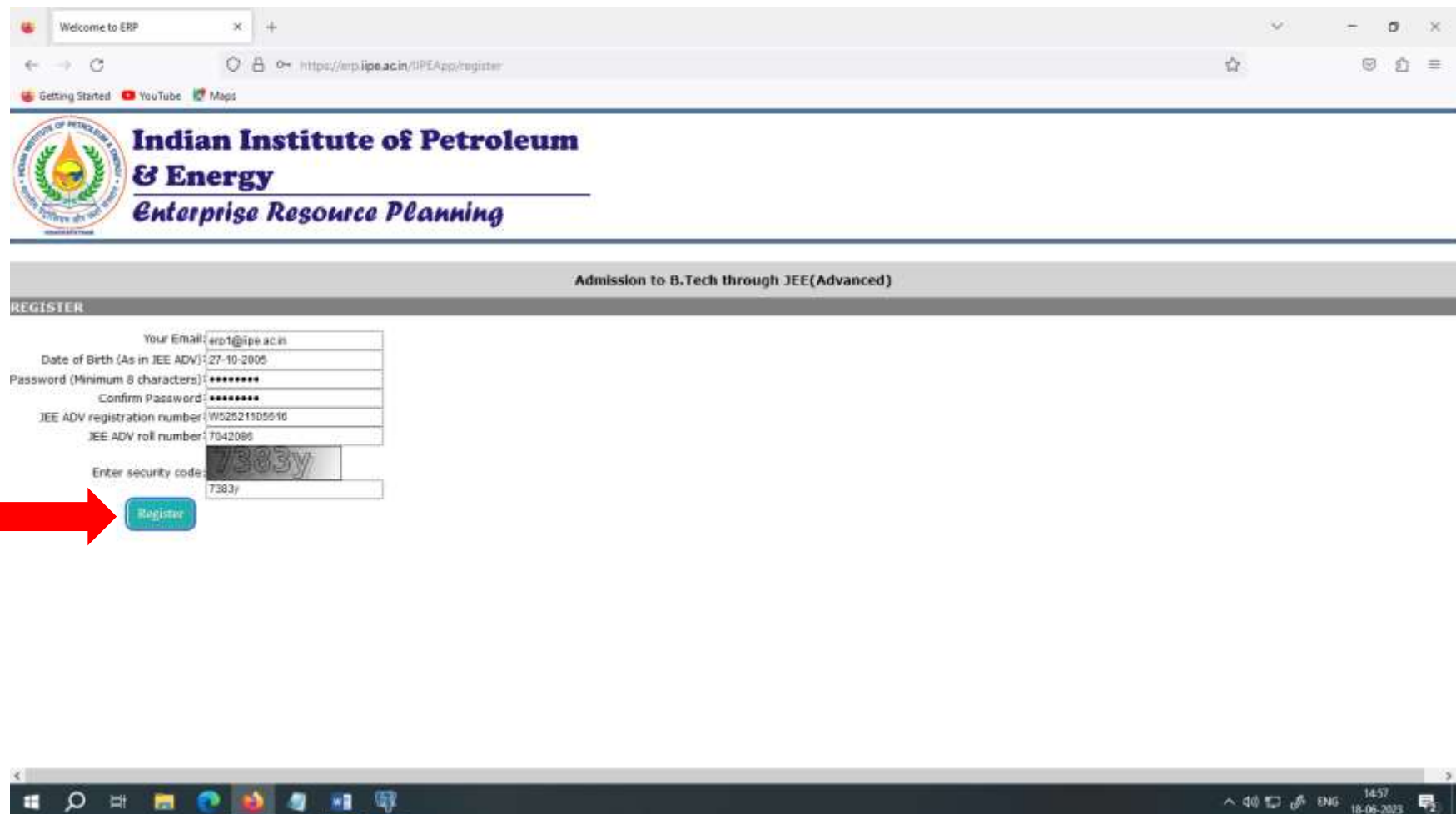
Register with Your Email Id and Login. FILL in the appropriate data. Please note that you have to upload your testimonials wherever it is required to validate your information along with your digital photograph and signature.

STEP-II : Make PAYMENT and SUBMIT Application

Windows taskbar: 14:34, 18-06-2023

2.1. Fill the registration form with required details and click on “Register”.

Email	: Email ID used for JEE (Advanced) 2023 registration – to receive updates from IPE about your application- It cannot be changed later.
Date of Birth	: As per your JEE (Advanced) 2023 Admit Card – cannot be changed later
Password	: Choose your password – min 8 characters
Confirm Password	: Retype the chosen password
JEE Advanced Registration Number	: JEE (Advanced) 2023 Registration Number which is starting with ‘W’
JEE Advanced Roll Number	: 9-digit JEE (Advanced) 2023 roll number



The screenshot shows a web browser window with the URL <https://erp.iipe.ac.in/IPEApp/register>. The page header features the Indian Institute of Petroleum & Energy logo and the text "Enterprise Resource Planning". Below this, a grey bar contains the text "Admission to B.Tech through JEE(Advanced)". The main section is titled "REGISTER" and contains a form with the following fields:

- Your Email:
- Date of Birth (As in JEE ADV):
- Password (Minimum 8 characters):
- Confirm Password:
- JEE ADV registration number:
- JEE ADV roll number:
- Enter security code:


A red arrow points to the "Register" button at the bottom of the form. The Windows taskbar at the bottom shows the date and time as 14:57 on 18-06-2023.

2.2. Upon successful registration you will get the following screen

Welcome to ERP

https://erp.ipe.ac.in/IPEApp/index

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 **Indian Institute of Petroleum & Energy**
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Please use updated Mozilla Firefox/Google Chrome browser to fill the application form.

Registered Successfully.

Email

Password

Login

[REGISTER](#) (for new user sign up) [Forgot Password](#)

Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate; Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates.

[Instructions Manual](#) [Information Brochure](#)

INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM

STEP-I : Fill in the ONLINE application form

Register with Your Email Id and Login. FILL in the appropriate data. Please note that you have to upload your testimonials wherever it is required to validate your information along with your digital photograph and signature.

STEP-II : Make PAYMENT and SUBMIT Application

Windows taskbar: 15:02 18-06-2021

3. ACCEES TO APPLICATION

3.1. Logon to the Application portal using your registered Email ID and password

The screenshot displays the IPE ERP portal in a web browser. The browser's address bar shows the URL <https://erp.ipe.ac.in/IIPEApp/index>. The page header features the IPE logo and the text "Indian Institute of Petroleum & Energy Enterprise Resource Planning". Below the header, a grey banner reads "Admission to B.Tech through JEE(Advanced)". A red message states: "Please use updated Mozilla Firefox/Google Chrome browser to fill the application form." The main content area shows a "Registered Successfully" message with a login form. The form includes fields for "Email" (containing "erp5@ipe.ac.in") and "Password" (masked with asterisks), a "Login" button, a "REGISTER (for new user sign up)" link, and a "Forgot Password" link. Below the login form, a red message specifies the application fee: "Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate: Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates." Links for "Instructions Manual" and "Information Brochure" are provided. A section titled "INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM" contains two steps: "STEP I : Fill in the ONLINE application form" and "STEP II : Make PAYMENT and SUBMIT Application". The "STEP I" section includes the instruction: "Register with Your Email Id and Login. FILL in the appropriate data. Please note that you have to upload your testimonials wherever it is required to validate your information along with your digital photograph and signature."

Welcome to ERP

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Password

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Applicants are required to apply online. Application fee is Rs. 1000/- for General/ EWS/ OBC-NCL male candidate: Rs. 500/- for General/ EWS/ OBC-NCL Female candidate and Rs. 500/- for SC/ ST/ PWD candidates.

[Instructions Manual](#) [Information Brochure](#)

INSTRUCTIONS TO FILL IN ONLINE APPLICATION FORM

STEP I : Fill in the ONLINE application form

Register with Your Email Id and Login. FILL in the appropriate data. Please note that you have to upload your testimonials wherever it is required to validate your information along with your digital photograph and signature.

STEP II : Make PAYMENT and SUBMIT Application

Then, you will be directed to Admission Application Form as shown in the next page.

3.2. Fill the Details

Welcome to ERP

https://erp.ipe.ac.in/RIPEApp/secure/profile

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Indian Institute of Petroleum & Energy
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Your Details Photo and Signature upload Payment Print Application Application Status Log out

Section 1: Your Details

Choice of Specialization(s)

1. Select
2. Select
3. Select

Admission Related Information

Personal Information

Name of applicant(in full) SOMESH
Email erp6@ipe.ac.in
Date of Birth 27/10/2005
Mobile No.(10 digit)
Gender Select
Address for Communication
City
State
Pin Code

Hostel facility Required? No
Nationality Select
Are you a person with disability No
Category General

Permanent Address (Same As Communication Address ☐
Address
City
State
Pin Code

Note: The fields namely “Name of applicant (in full)”, “Category” and “Are you a person with disability” will be populated automatically as per your JEE (Advanced) 2023 Admit card data, and these are not changeable.

Fill the remaining details of the form as shown in the next page and click on “Save & Continue”

Welcome to ERP

https://erp.ipe.ac.in/IIPEApp/secure/profile

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Mobile No.(10 digit) : 9951094578

Gender : Male

Address for Communication

Address : IPE
IPE
IPE

City : Visakhapatnam

State : Andhra Pradesh

Pin Code : 530003

Category : General

Permanent Address (Same As Communication Address ☒)

Address : IPE
IPE
IPE

City : Visakhapatnam

State : Andhra Pradesh

Pin Code : 530003

Academic Qualification

(Marks should be given either in percentage or in CGPA AS STATED IN THE DEGREE CERTIFICATE. If a candidate has obtained a CGPA of 6.5 out of 10, then CGPA Obtained field should be 6.5 and Maximum CGPA should be 10. In this instance, the candidate should leave Marks Obtained(%) column vacant. On the other hand if a candidate has obtained 85 percentage, then the Marks Obtained(%) column should be 85, while the columns CGPA Obtained and Maximum CGPA should be left vacant)


No	Standard	Name of degree/Exam	University/ Board/Council	Year of completion	Marks Obtained(%)	Branch/Specialisation/ Subjects
1	CLASS-10	SSC	SSC	2020	90	GEN
2	HIGHER SECONDARY	INTERMEDIATE	BIE	2022	98 <input type="checkbox"/> In top 20 percentile	MPC

All India Examination details

"I hereby declare that all the particulars furnished are correct. I understand that my association direct or indirect with any unlawful organization is forbidden. I am aware that any incorrect information may lead to cancellation of my admission/selection. If selected for admission, I promise to abide by the rules and regulations of the Institute"

[Save & Continue](#)

On clicking “Save & Continue” button you are required to upload necessary documents as shown in the next page



Indian Institute of Petroleum & Energy

Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Your Details
Photo and Signature upload
Payment
Print Application
Application Status
Log out

Admission Related Information

Choice of Specializations)

1. Petroleum Engineering (UG) ▾

2. Chemical Engineering (UG) ▾

3. Mechanical Engineering (UG) ▾

Personal Information

Name of applicant(in full)

Email

Date of Birth

Mobile No.(10 digit)

Gender

Hostel facility Required?

Nationality

Are you a person with disability

Category

Address for Communication

Permanent Address (Same As Communication Address) ☒

Address

City

State

Pin Code

Address

City

State

Pin Code

Academic Qualification

(Marks should be given either in percentage or in CGPA AS STATED IN THE DEGREE CERTIFICATE. If a candidate has obtained a CGPA of 6.3 out of 10, then CGPA Obtained field should be 6.3 and Maximum CGPA should be 10. In this instance, the candidate should leave Marks Obtained(%) column vacant. On the other hand if a candidate has obtained 85 percentage, then the Marks Obtained(%) column should be 85. While the columns CGPA Obtained and Maximum CGPA should be left vacant)

No	Standard	Name of degree/Exam	University/ Board/Council	Year of completion	Marks Obtained(%)	Branch/Specialisation/ Subjects	Mark sheet
1	CLASS 10 ▾	SSC	SSC	2020	90	GEN	Upload
2	HIGHER SECONDARY ▾	INTERMEDIATE	BIE	2022	98 <input type="checkbox"/> In top 20 percentile	MPC	Upload

All India Examination details

"I hereby declare that all the particulars furnished are correct. I understand that my association direct or indirect with any unlawful organization is forbidden. I am aware that any incorrect information may lead to cancellation of my admission/selection. If selected for admission, I promise to abide by the rules and regulations of the Institute"

Save & Continue

Then you need to upload scanned copies of the documents in PDF format (less than 300 KB each) at the sections marked in the above screenshot

- i. **Date of Birth Certificate**
- ii. **PWD certificate – if applicable**
- iii. **Category Certificate – applicable**
- iv. **CLASS 10 Certificate**
- v. **HIGHER SECONDARY (+2) Certificate**

3.3. **UPLOAD NECESSARY DOCUMENTS**

Click on Upload link and upload the necessary certificates

Welcome to ERP Welcome to ERP

https://erp.iipe.ac.in/IPEApp/secure/TPFile?rollno=20231018100108&file_for=PROG1

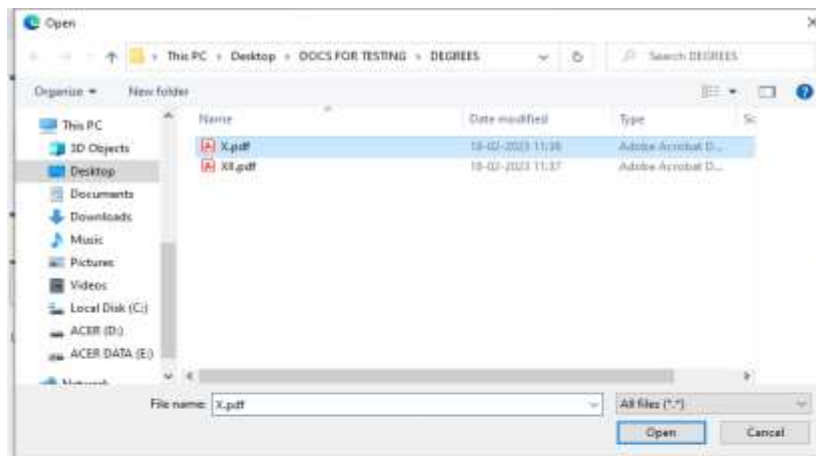
Indian Institute of Petroleum & Energy
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

[Your Details](#) [Photo and Signature upload](#) [Payment](#) [Print Application](#) [Application Status](#) [Log out](#)


Upload a PDF File size not greater than 300kb [Choose File](#) No file chosen [upload](#)

Click on “Choose File”, browse the required documents, select the required document and click on Open, then click on Upload as shown in the next page.



Welcome to ERP x Welcome to ERP x +

https://erp.iipe.ac.in/IPEApp/secure/profile

 **Indian Institute of Petroleum & Energy**
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Your Details Photo and Signature upload Payment Print Application Application Status Log out

File uploaded successfully.

Admission Related Information

Choice of Specialization(s)

1. Petroleum Engineering (UG)
2. Chemical Engineering (UG)
3. Mechanical Engineering (UG)

Personal Information

Name of applicant(in full) SOMESH
Email erp6@iipe.ac.in
Date of Birth 27-10-2005
Mobile No.(10 digit) 9951094578
Gender Male

Hostel facility Required? No
Nationality INDIAN
Are you a person with disability No
Category General

Address for Communication

Address IPE
IPE
IPE
City VISAKHAPATNAM
State ANDHRA PRADESH
Pin Code 530003

Permanent Address (Same As Communication Address)

Address IPE
IPE
IPE
City VISAKHAPATNAM
State ANDHRA PRADESH
Pin Code 530003

Academic Qualification

(Marks should be given either in percentage or in CGPA AS STATED IN THE DEGREE CERTIFICATE. If a candidate has obtained a CGPA of 6.5 out of 10, then CGPA Obtained field should be 6.5 and Maximum CGPA should be 10. In this instance, the CGPA Obtained field should be 6.5 and the Maximum CGPA should be 10.)

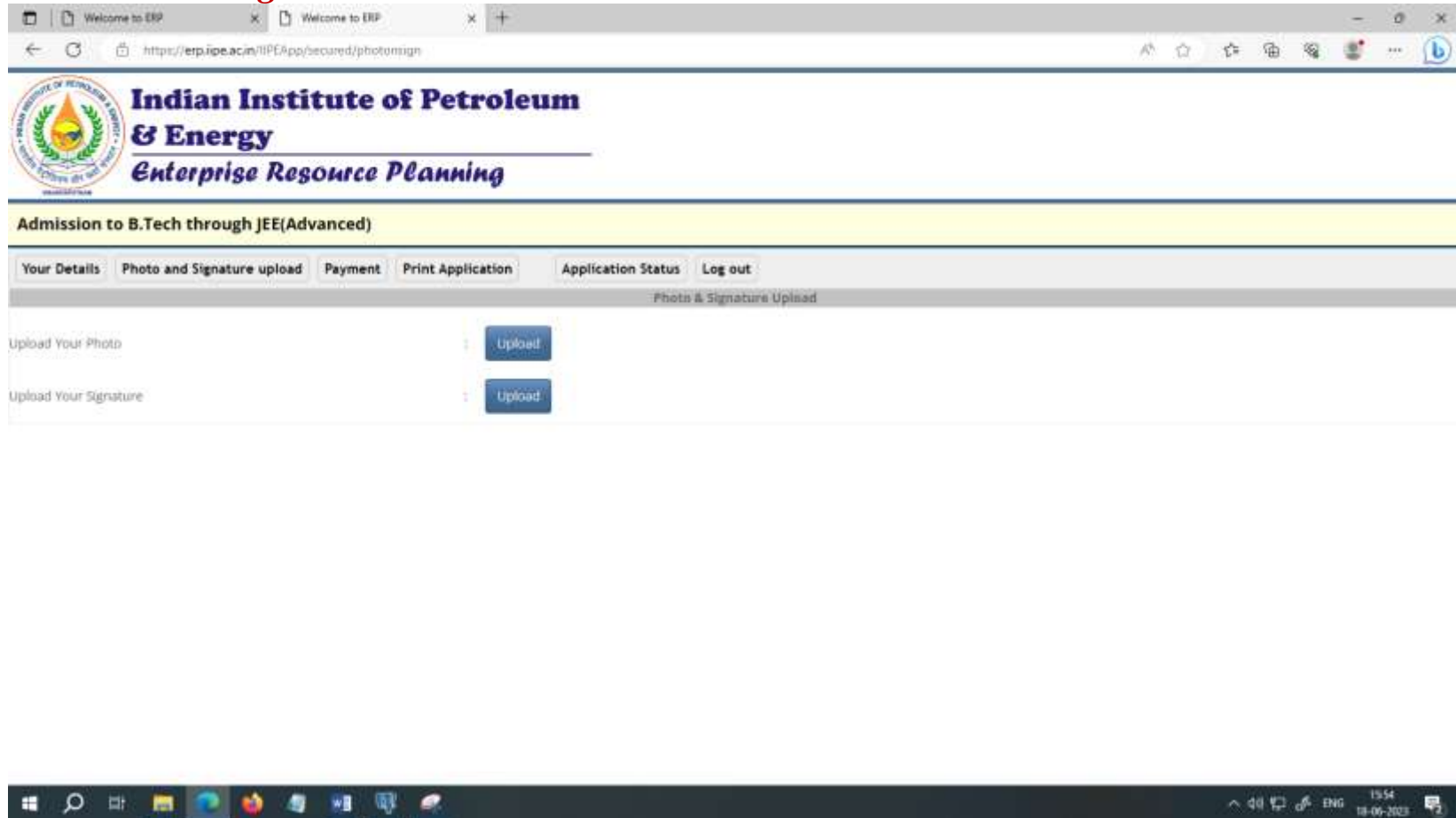
Upon successful upload, you can verify the uploaded file by clicking on “Download” link.

After upload necessary documents, then go to “Photo and Signature Upload” section.



Your Details **Photo and Signature upload** **Payment** **Print Application** **Application Status** **Log out**

4. Upload Photo and Signature

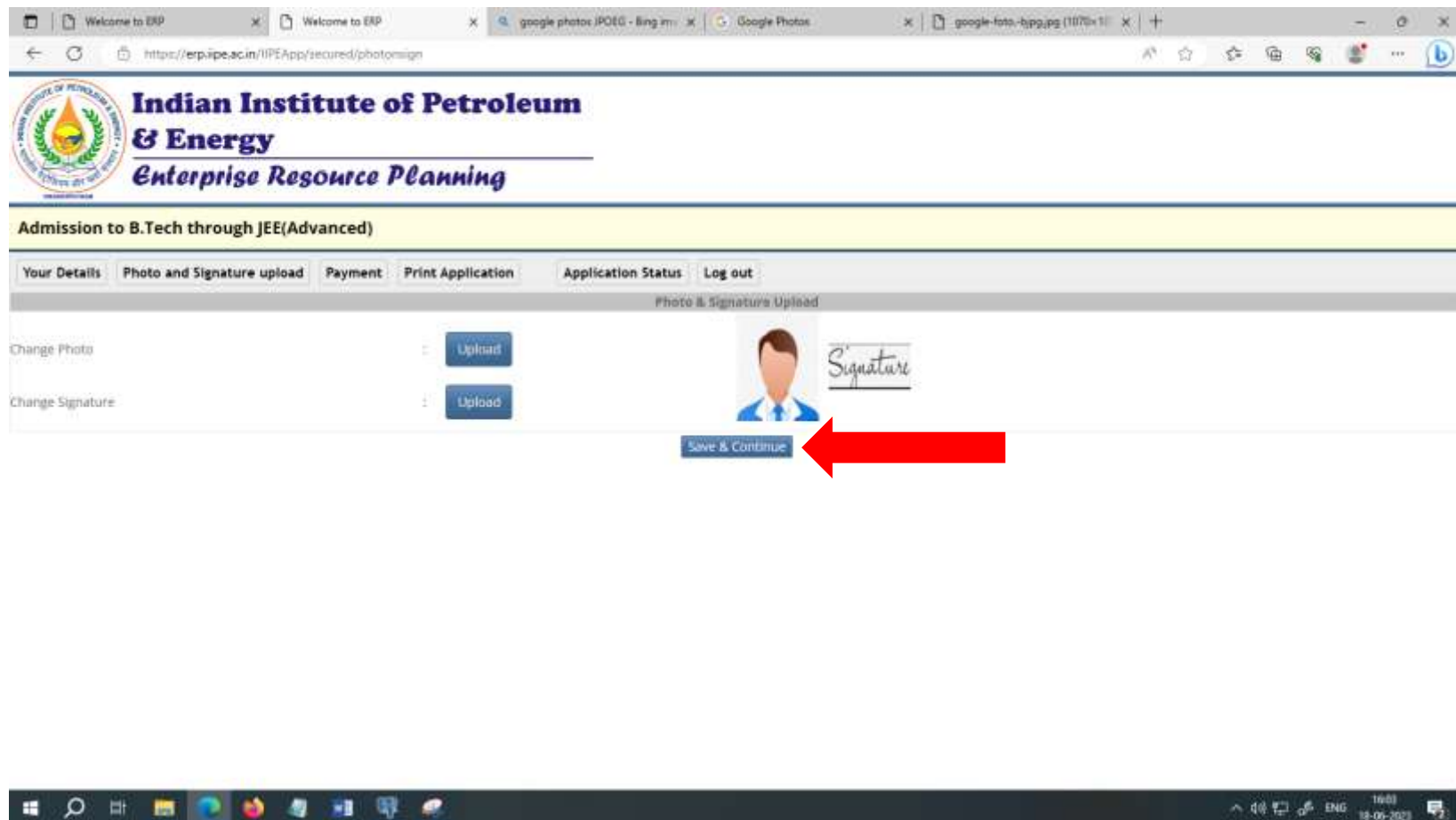


The screenshot displays the IIPE ERP portal for B.Tech admission. The header includes the IIPE logo and the text 'Indian Institute of Petroleum & Energy Enterprise Resource Planning'. Below this, a yellow banner reads 'Admission to B.Tech through JEE(Advanced)'. A navigation bar contains links: 'Your Details', 'Photo and Signature upload', 'Payment', 'Print Application', 'Application Status', and 'Log out'. The 'Photo and Signature upload' section is active, showing two upload fields: 'Upload Your Photo' and 'Upload Your Signature', each with an 'Upload' button. The page title in the browser is 'Welcome to ERP' and the URL is 'https://erp.iipe.ac.in/IIPEApp/secure/photosign'.

Here you need upload

- i. *scanned copy/softcopy of your recent passport size photograph in JPEG format (less than 300 KB)*
- ii. *scanned copy of your signature – in horizontal position – JPEG format (less than 300 KB)*

Then click on “Save & Continue” button as shown in below.



Then go to Payment Section;



5. PAYMENT



The screenshot displays the IPE ERP portal interface. At the top, the header includes the IPE logo and the text "Indian Institute of Petroleum & Energy Enterprise Resource Planning". Below this, a navigation bar shows the current path: "Admission to B.Tech through JEE(Advanced)". A series of tabs are visible: "Your Details", "Photo and Signature upload", "Payment", "Print Application", "Application Status", and "Log out". The "Payment" tab is active, showing a "Payment Information" section. Under this section, there is a heading "Online Payment" followed by instructions for payment. A red arrow points to a "Pay online" button next to a text box containing the fee amount "1500". Below the instructions, there is a section for contact information, stating "For any payment-related issues, please send an email to: support.erp@ipe.ac.in by stating the following details:" followed by a list of required information: Application Number, Course Applying for, Phone Number, Description of the issue, and Screenshot of the issue.

Indian Institute of Petroleum & Energy
Enterprise Resource Planning

Admission to B.Tech through JEE(Advanced)

Your Details Photo and Signature upload Payment Print Application Application Status Log out

Payment Information

Online Payment

Before proceeding to the payment, please go through the following instructions:

- Please note that an application will be considered for the subsequent stages of the admission process only when the application/admission fee is received before the deadline.
- On successful payment, your application will be frozen, and no further changes are allowed. A successfully submitted application can be downloaded/printed.
- If your payment attempt fails, please try again after 15 minutes
- Please note, in some cases successful payment status may not be updated immediately due to some technical reasons. The status would be updated within two hours (from the time of realization of payment in institute accounts)
- This application portal is using IPE payment gateway for application fees payment. You will be redirected to IPE payment gateway and SBI MOPS for payment.

1500 Pay online

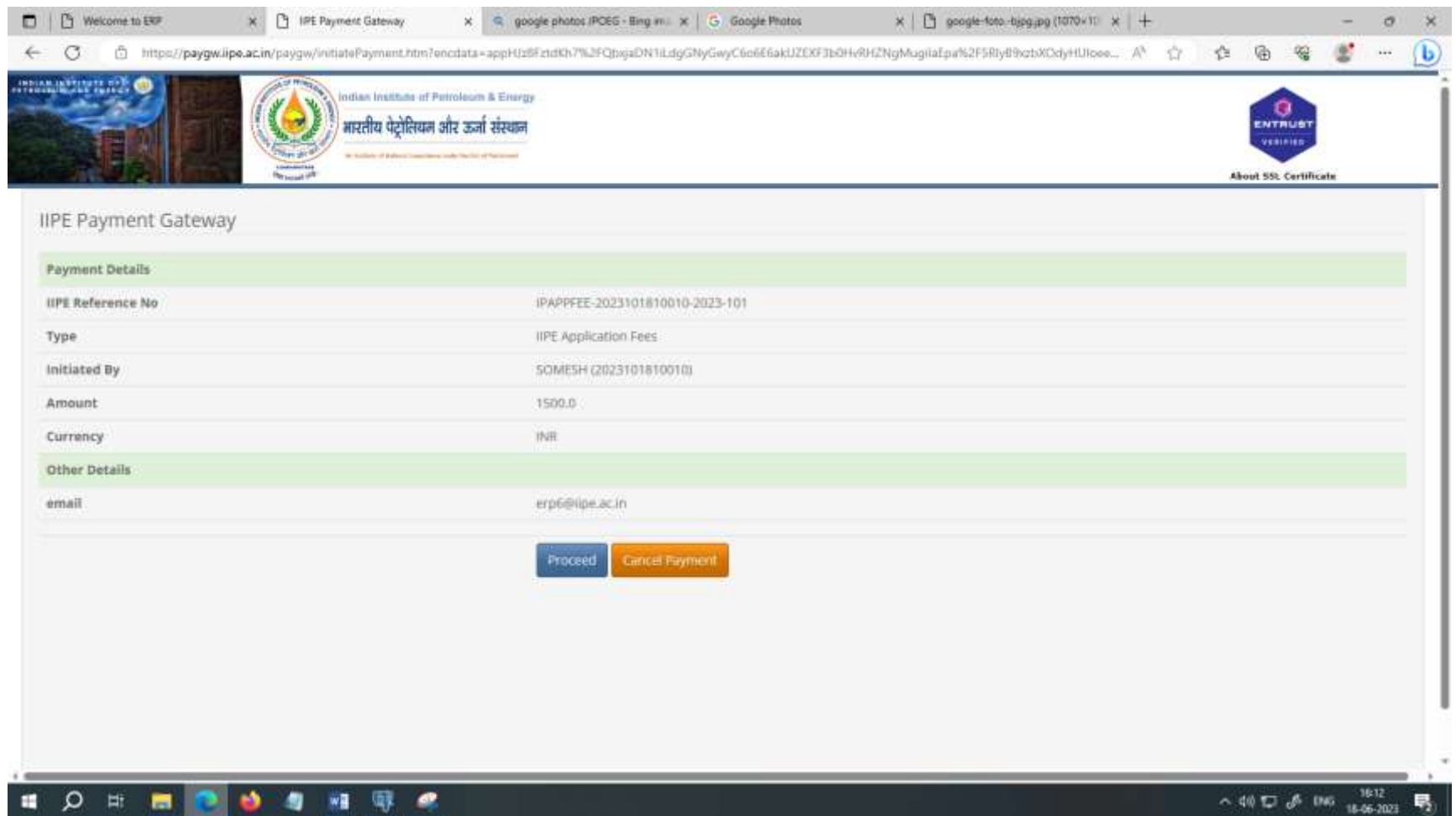
For any payment-related issues, please send an email to: support.erp@ipe.ac.in by stating the following details:

- Application Number
- Course Applying for
- Phone Number
- Description of the issue
- Screenshot of the issue

Here, portal shows you the fee as per category (please refer Admission Brochure for more details)

Read the Payment Instructions carefully and click on “Pay online” button.

You will be redirected to IPE payment page as shown below.

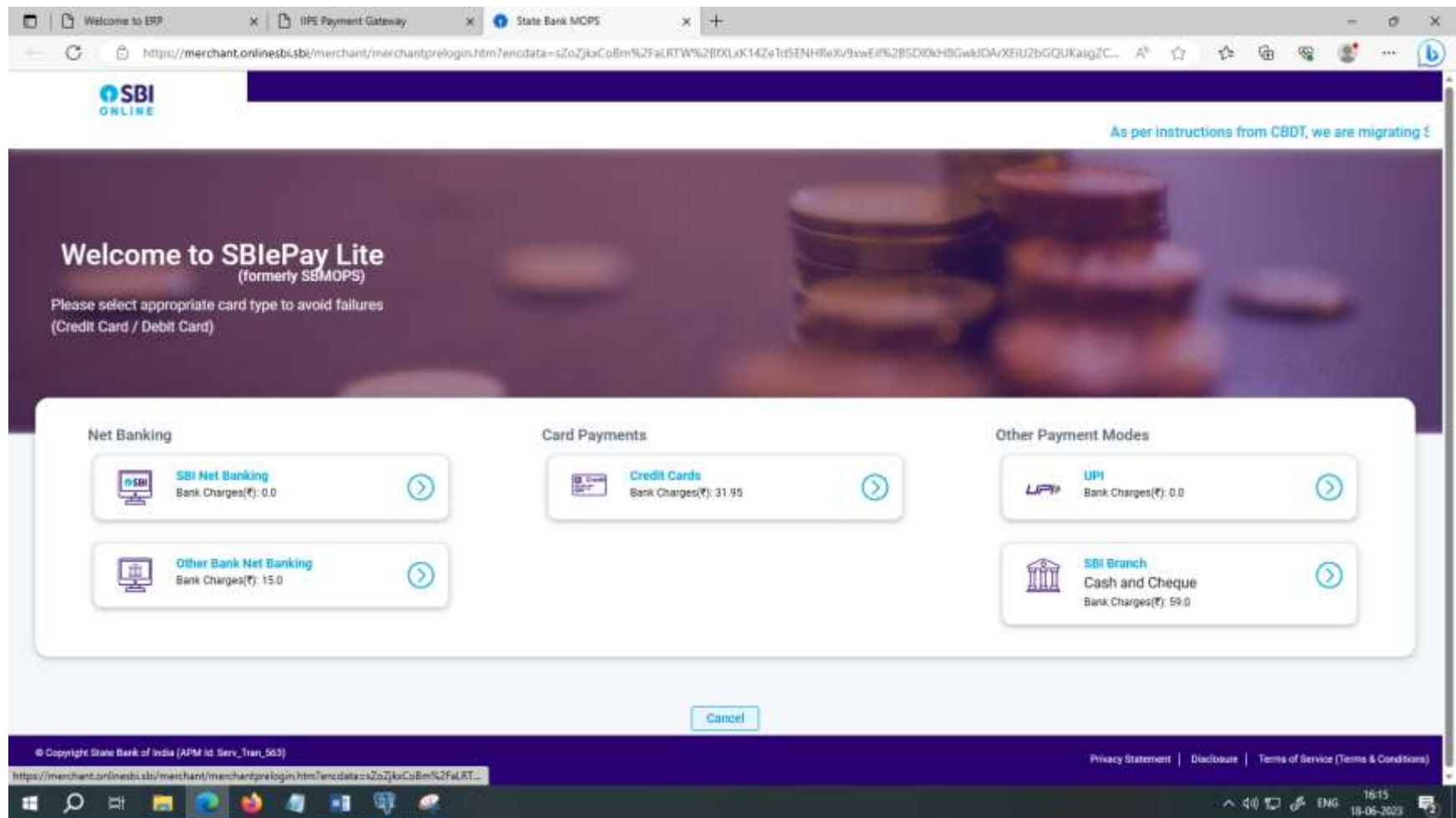


Then click on “Proceed” if you wish to pay the required fee.

Here you will be redirected to State Bank of India Payment Gateway (SBI MOPS).

You can choose either of the following payment options:

- i. SBI Net Banking
- ii. Credit Card
- iii. UPI
- iv. Other Net Banking



For any payment-related issues, please send an email to: support.erp@iipe.ac.in by stating the following details:


- i. Application Number**
- ii. Course Applying for**
- iii. Phone Number**
- iv. Description of the issue**
- v. Screenshot of the issue**

6. **Upon successful payment, your filled-in application will be submitted automatically.**
Your application status can be checked as follows.
Click on “Application Status” Tab

Before Submission:

Admission to B.Tech through JEE(Advanced)					
Your Details	Photo and Signature upload	Payment	Print Application	Application Status	Log out
		Application Number2023101810010			
		NameSOMESH			
		Application StatusNot Submitted.			

You can download your application if you have done your payment successfully as shown below.
After Submission:

Welcome to ERP					
https://erp.iipe.ac.in/BPEApp/secured/status					
					
Indian Institute of Petroleum & Energy <i>Enterprise Resource Planning</i>					
Admission to B.Tech through JEE(Advanced)					
Your Details	Photo and Signature upload	Payment	Print Application	Application Status	Log out
		Application Number2023101810010			
		NameSOMESH			
		Application StatusSubmitted			
		Download Application PRINT			

Click here to download your application